

# BECOMING

Package of Career Guidance and Development (CGD) services for workers including the user guide for CGD operators

PRACTICAL ACTIVITY N. 8

**ACTIVITY 8 MAJOR CAREER GOALS**



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# Objectives and time

- ▶ To break your long-term objective (Personal Vision) down into manageable pieces (Major Career Goals).
- ▶ Time: About 60 min



# How to do it

Think about Your Personal Vision Statement you wrote earlier, and draft three to six SMART goals that you'll need to achieve to fulfil it. Aim to make these compelling and dynamic. Write them in the empty table (you'll record the final version of them in your **Personal Development Notebook** (see the section in the Notebook). Leave the Skills, Qualifications and Experience Needed sections blank for now – we'll come back to this on the next practical activity n. 9.



# EXAMPLES

Before you think about your SMART Goals,  
here you find some examples

**Example of Major Career Goals of Team Leader**

SMART Goal 1:	To foster the development of human resources
SMART Goal 2:	Managing by objectives
SMART Goal 3:	Manage with leadership
SMART Goal 4:	Become more self-controlled
SMART Goal 5:	Have a personal mastery in the production process
SMART Goal 6:	.....

**Example of Major Career Goals of Become a qualified window installer (for low skilled)**

SMART Goal 1:	Knowing the entire window installation process
SMART Goal 2:	Knowing all the window components features
SMART Goal 3:	Understand and manage the installation design
SMART Goal 4:	To be autonomous in the installation of a traditional window frame
SMART Goal 5:	To be autonomous in the installation of an smart window frame
SMART Goal 6:	.....

**Example of Major Career Goals of Smart glaziers installation expert**

SMART Goal 1:	Getting to know the most common smart glasses
SMART Goal 2:	To install common smart glasses
SMART Goal 3:	To install energy producing smart glasses
SMART Goal 4:	To digitally connect glass to the building's cloud control unit
SMART Goal 5:	.....
SMART Goal 6:	.....

**Example of Major Career Goals of windows frames quality control officer**

SMART Goal 1:	To understand and manage the technical design
SMART Goal 2:	To know in depth the characteristics of three new materials
SMART Goal 3:	To work on the process that use three new materials
SMART Goal 4:	Develop smart fixture testing skills
SMART Goal 5:	To know broadly permissible tolerance standards
SMART Goal 6:	.....

**Example of Major Career Goals of cars quality inspector**

SMART Goal 1:	<i>Have a thorough knowledge of standard bodywork painting requirements</i>
SMART Goal 2:	<i>Become acquainted with deep painting inspection techniques</i>
SMART Goal 3:	<i>To use the xy artificial vision systems</i>
SMART Goal 4:	<i>To use the “xy” automatized recognition machine</i>
SMART Goal 5:	<i>To use the “xy” augmented reality wearables</i>
SMART Goal 6:	<i>.....</i>

**Example of Major Career Goals of Hotel head receptionist**

SMART Goal 1:	<i>To take responsibility on my area</i>
SMART Goal 2:	<i>To evaluate the team members</i>
SMART Goal 3:	<i>To manage the reception accounting</i>
SMART Goal 4:	<i>Manage through the leadership leverage</i>
SMART Goal 5:	<i>Increase self-control</i>
SMART Goal 6:	<i>.....</i>

**Example of Major Career Goals of operator for regenerative holiday experiences**

<b>SMART Goal 1:</b>	<i>Learn about the main types of regenerative tourisms</i>
<b>SMART Goal 2:</b>	<i>Handling natural wellness products</i>
<b>SMART Goal 3:</b>	<i>To know in depth the beneficial properties of wellness products (food and beauty)</i>
<b>SMART Goal 4:</b>	<i>Develop deep and respectful relationship</i>
<b>SMART Goal 5:</b>	<i>Manage the personal emotion with success</i>
<b>SMART Goal 6:</b>	<i>Use techniques of .....</i>

**Example of Major Career Goals of experienced hotel housekeeping staff**

<b>SMART Goal 1:</b>	<i>Get to know the main room linen sets by room type</i>
<b>SMART Goal 2:</b>	<i>Quickly arrange the room</i>
<b>SMART Goal 3:</b>	<i>Develop deep and respectful customer relationship</i>
<b>SMART Goal 4:</b>	<i>To correctly use the natural products for room cleaning</i>
<b>SMART Goal 5:</b>	<i>Manage the personal emotion with success</i>
<b>SMART Goal 6:</b>	<i>Use the techniques at .....</i>



***Example of Major Career Goals of the head of the hotel housekeeping staff***

<b><i>SMART Goal 1:</i></b>	<i>To plan room arrangements</i>
<b><i>SMART Goal 2:</i></b>	<i>To take responsibility of my area</i>
<b><i>SMART Goal 3:</i></b>	<i>To deal with linen suppliers and accountants</i>
<b><i>SMART Goal 4:</i></b>	<i>To foster the human resources professional development</i>
<b><i>SMART Goal 5:</i></b>	<i>To use the techniques of .....</i>
<b><i>SMART Goal 6:</i></b>	

***Example of Major Career Goals of a tourism community influencer on social media***

<b><i>SMART Goal 1:</i></b>	<i>Getting to know little-known tourist destinations</i>
<b><i>SMART Goal 2:</i></b>	<i>Use the attractive storytelling technics</i>
<b><i>SMART Goal 3:</i></b>	<i>To handle post at an effective pace</i>
<b><i>SMART Goal 4:</i></b>	<i>To interpretate reactions and feedback</i>
<b><i>SMART Goal 5:</i></b>	<i>To manage one's personal brand</i>
<b><i>SMART Goal 6:</i></b>	

**Example of Major Career Goals of industrial robot maintainer**

<b>SMART Goal 1:</b>	<i>Become thoroughly familiar with the mechanics and software management of the automatized machine xy</i>
<b>SMART Goal 2:</b>	<i>To correct program errors</i>
<b>SMART Goal 3:</b>	<i>To smoothly interact and collaborate with the machine</i>
<b>SMART Goal 4:</b>	<i>To monitor the machine using the technique .....</i>
<b>SMART Goal 5:</b>	<i>Programming language literacy .....</i>
<b>SMART Goal 6:</b>	

**Example of Major Career Goals of Qualified welder**

<b>SMART Goal 1:</b>	<i>Use the innovative welding technology named “yz”</i>
<b>SMART Goal 2:</b>	<i>To use the digital welding machines named “YZ”</i>
<b>SMART Goal 3:</b>	<i>To intepretate welding quality data</i>
<b>SMART Goal 4:</b>	<i>To apply the “abc” welding technique using the new “zx” material</i>
<b>SMART Goal 5:</b>	<i>.....</i>
<b>SMART Goal 6:</b>	<i>.....</i>

# YOUR MAJOR CAREER GOALS

## Your Major Career Goals

SMART Goal 1:	
SMART Goal 2:	
SMART Goal 3:	
SMART Goal 4:	
SMART Goal 5:	
SMART Goal 6:	

You just completed this training unit.

*Congratulations!*



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